Riverside Churches - January 8, 2003

Present:	Guests:	Regrets:
Douglas Beardshaw	Maria McRae	
Riley Brockington		
Rolf Calhoun		
Carolyn Gauthier		
David Johnson		
Howard Keck		
John Kruithof		
Joe Parchelo		
Barbara Squire		

Approval of December Minutes:
MOTION: "That the December 2002 Minutes be approved" RC/JP-CARRIED

Correspondence:

Carolyn identified recent correspondence received. They are: Letter from Coun Stewart re Lebanese Festival (future) Meeting, Christmas Lights winners announcement from Carolyn, 17-page environment document from Bob Stiles, documentation related to the Corporation, which was updated by Carolyn and a letter from the City announcing a new People Services Commissioner, Jocelyn St. John.

HCR CSC Update from Chair Maria McRae

Today, the Centre's budget for this fiscal year was passed by City Council. A generous donation was received from the Anglican Church of the Resurrection, based in Riverside Park, to assist with expenses relating to summer camp and other programs. A co-operative playgroup is being introduced and will be located in the Riverside Churches. It will begin Feb 1 and will cost up to $15 for 6 months. A minimum of 5 participants is necessary. The Centre's Board has amended their bylaws to allow one Board member to also sit as a director of the HC-R Recreation Association. The Centre's AGM is tentatively scheduled for February 26. It will be held at General Vanier School and will be a celebration of community talent. Elections will also be held for the Board. The Christmas Dinners program served 228 dinners on December 25. Three RPCRA directors, Howard, Carolyn and Riley, were part of the hundreds of volunteers. Thank you to the RPCRA for their donation and wonderful community spirit.

Treasurer's Report-Joe Parchelo

Joe circulated a document that contained the Association's net worth and listed the receipts and disbursements for December and a cumulative report from August 1 to Dec 31, 2002. The document also contained a copy of our audited financial statements from the AGM and on the final page was a proposed list of budget categories for 2003.
The majority of the Board approved one expenditure via email since the last meeting. The RPCRA donated $75 to the Christmas Dinner program. The other expense was the brunch that was held at Buffalo Charlie's. That bill totaled $174.91.

Joe also made reference to an email that John sent on Dec 31, which detailed the expenses incurred by the Bayview Rink as they prepared the rink for the season. The total

bill submitted for six rink attendants is $567.

MOTION: “That the Board approve the $75 and $174.91 expenditures”. JP/HK CARRIED

MOTION: “That the Board approve $567 for the start-up costs associated with the Bayview Rink”. JP/HK CARRIED

Rinks Update-John Kruithof:

John reported that everything is falling into place with the three rinks. The City is satisfied with the Bayview and Pauline Vanier rinks. Arnott is a bit behind schedule, although flooding has taken place and are getting up to speed. John spoke to Peter Freamo, who has agreed to plow Arnott and Pauline Vanier rinks, as needed. A mutual agreement on payment will be discussed later. Payment for submitted invoices will proceed as normal. John will send the Board a detailed list of expenses for approval via email. A formal motion will be made at every Board meeting to cover the cheques that are written.

A discussion then ensued about the need to have our rink supervisors and attendants complete a CRC-Criminal Reference Check, mainly due to their contact with children. An agreement among the Board was reached and all supervisors and attendants will be notified immediately of their requirement to get this completed. Barb said that the $10 fee for the check could be waived, if she wrote a letter. There were some questions as to what the Board would do if a worker provided us with a CRC than had an infraction. The Board will deal with this if it comes up. It was also revealed, by Barb, that the RPCRA did not hold insurance for directors or officers, commonly known as D&O Insurance. This caused some concern. Barb was asked to contact Halpenny Insurance, our provider, and inquire about cost and coverage of D&O Insurance and to notify the Board as soon as possible of her findings. Doug suggested that we could invite Halpenny to a Board meeting to summarize key coverage issues.

MOTION: “That the RPCRA acquire Director and Officer Insurance”. JP/RC. CARRIED

School Improvement Campaign in Riverside Park-Riley Brockington

A letter was received from Monique Chartrand, principal of Ecole Georges Étinne Cartier, which listed many projects that the school undertakes and how our donation could be put to good use. Riley suggested that the Board donate $400 to the school. This now completes our commitment to providing funds to every school in Riverside Park. Riley suggested he draft a letter to be sent to the Hunt Club Riverside News, explaining this initiative. The Board agreed.

MOTION: “That the RPCRA provide Ecole Georges Étienne Cartier $400”. RB/BS CARRIED

Sleigh Ride

The sleigh ride/winter festival will take place on Saturday February 15, from approx 1:30-4:30, at the Pauline Vanier fieldhouse. The sleigh ride will be from 2-4. Hollybrook Farms will provide the service. The cost is $275. The ride will circle the neighbourhood on City streets. We will ask people to donate to cover the cost. Hot chocolate will be served. Cups donated by the HCR CSC. Riley will contact the schools to help advertise the event. A flyer

being produced to advertise our public meeting on Feb 5, will also advertise the Sleigh Ride event.

President's Report-Carolyn Gauthier

The Festival meeting is still being organized. The Board appointed Carolyn to sit as our representative at this future meeting. There will be a Ward meeting on January 29 to discuss the Official Plan. It will take place from 6-8pm at the Carleton Heights Community Centre. A 20-20 Arts Plan consultation is planned for January 20 at the Arts Court on Daly Avenue. Carolyn suggested that we appoint John to be the Board's liaison with the Hunt Club Riverside Commuity Centre's Board of Directors. There was some confusion, since Barb already sits on the Board, it was assumed she was our liaison. John was appointed to be the Board liaison.

Break-A brief break was called to allow people to gather a refreshment from the kitchen.

Brainstorming Session-Carolyn Gauthier

The original date for the public/community meeting was to be January 29. This is now the same date as the Ward meeting for the Official Plan. It was decided to merge the public meeting, with our next regular Board meeting, which is Wednesday, February 5.

A draft powerpoint presentation, titled RPCRA 2003: A new era in our community, was displayed by Carolyn and Doug. The presentation repeated a second time, at which time the entire Board offered suggestions to improve the information being conveyed. The Board appreciated the effort that was invested into the creation of the presentation. Carolyn suggested that the Special Events Committee be dissolved, as it would be obsolete with the addition of the new committees. The new Legacy Committee, will be known as the History Committee.

A motion to create the two other committees, the Health & Safety Committee and the Community Partners Committee was deferred until after the public meeting.

Dave suggested that the Noise Committee, created in Nov 2002, become a sub-committee of the Environment Committee. John will still oversee the Environment file, while Dave will specialize in Noise issues.
A suggestion was made to identify every park and parkland in Riverside Park on the powerpoint presentation. Riley will do the research.

MOTION: "That the Special Events Committee be dissolved". DB/RC. CARRIED

At 11pm, a motion from RC/DJ was put forward to adjourn the meeting.

The meeting adjourned at 11:00pm.
Minutes taken by R Brockington

Next meeting: February 5, 2003 7:30pm, Riverside Churches